



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND, PACIFIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII
851 WRIGHT AVENUE, WHEELER ARMY AIRFIELD
SCHOFIELD BARRACKS, HAWAII 96857-5000

IMPC-HI-ZA

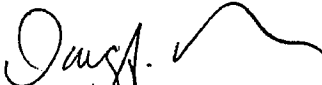
09 JUN 2011

MEMORANDUM FOR All Individuals Operating a Motor Vehicle on United States Army Garrison, Hawaii (USAG-HI) Installations on Oahu

SUBJECT: Policy Memorandum USAG-HI-16, Installation Traffic Code

1. Reference. AR 190-5, Motor Vehicle Traffic Supervision, 22 May 06.
2. Purpose. To inform all individuals operating a motor vehicle of traffic enforcement policies on USAG-HI installations.
3. Applicability. This policy applies to all Soldiers, Civilians, Family members, contractors, and other personnel who work on, reside on, or visit any US Army installations, facilities, or work sites in Hawaii.
4. This policy addresses Suspension of On-Post Driving Privileges, providing for the imposition of sanctions for specified periods of time against vehicle operators for infractions or specific driving violations resulting in suspension of on-post driving privileges, as stated in the attached Annex A: Vehicle/Traffic Infractions and Suspension of On-Post Driving Privileges.
5. This policy supersedes Policy Memorandum, USAG-HI-16, dated 9 Nov 10 and remains in effect until cancelled or superseded in writing.
6. The proponent for this policy is the USAG-HI Directorate of Emergency Services (DES) at 656-6750.

Encl


DOUGLAS S. MULBURY
COL, IN
Commanding

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**ANNEX A: POLICY MEMORANDUM USAG-HI-16
VEHICLE/TRAFFIC INFRACTIONS AND
SUSPENSION OF ON-POST DRIVING PRIVILEGES**

1. Purpose. To inform all individuals operating a motor vehicle of sanctions imposed on vehicle operators committing vehicle/traffic infractions on USAG-HI installations on Oahu. Traffic offenses incorporate both moving and non-moving violations punishable under the Hawaii Revised Statutes as well as violations of local policy. Any future policies put into effect after the date of this policy may be enforced by this code by incorporating this policy as a reference.

2. General. Traffic safety is paramount to ensuring good order and discipline on US Army installations. Drivers who violate these traffic safety rules and laws pose a danger to the welfare of the public. On behalf of the USAG-HI Commander, the USAG-HI DES, Community Compliance Officer (CCO) executes authority to suspend, revoke, and reinstate driving privileges on USAG-HI installations on Oahu.

3. Vehicle/Traffic Infractions.

a. Two moving traffic offenses within six months will result in suspension of on-post driving privileges for 60 days.

b. Three moving traffic offenses within one year will result in suspension of on-post driving privileges for six months.

c. Four moving traffic offenses within one year will result in revocation of on-post driving privileges for a period of three years.

d. A Reckless Driving citation will result in suspension of on-post driving privileges for six months.

e. Driving While Suspended (DWS) will result in suspension of on-post driving privileges for five years. This includes both DWS in violation of state law and DWS in conjunction with this policy.

f. Storage of Open Containers containing intoxicating liquors will result in suspension of on-post driving privileges for 90 days.

g. Receipt of four parking tickets within one year will result in a 90 day suspension of on-post driving privileges.

h. A Driving Under the Influence (DUI) citation will result in suspension of on-post driving privileges for one year and require successful completion of an approved Alcohol Education or Treatment Course offered through the Army Substance Abuse Program

(ASAP) and the USAG-HI approved Defensive Driving Course. Reinstatement will occur only upon completion of the suspension and submission of a written request via the first O5 Commander in the chain of command to the USAG-HI DES, CCO along with proof of completion of the ASAP Course and the online National Safety Council Defensive Driving Course. For civilian employees, submit via the first GS-11 civilian supervisor.

i. Fraudulent Use of Plates, Tags or Emblems will result in suspension of on-post driving privileges for one year. Reinstatement will occur only upon completion of the suspension and submission of a written request via the first O5 Commander in the chain of command to the USAG-HI DES, CCO. For civilians, submit via the first GS-11 civilian supervisor.

j. For paragraphs 3a, 3b, 3e-3g, and 3i, reinstatement will occur only upon after the suspension period has run and submission of a written request via the first O3 Commander in the chain of command to the USAG-HI DES, CCO, along with proof of completion of the online National Safety Council Defensive Driving Course. For civilian employees, submit via the first GS-11 civilian supervisor. Additionally for paragraph 3e, proof of a valid driver's license must be submitted.

4. Procedures for Suspension of On-Post Driving Privileges.

a. The USAG-HI Directorate of Emergency Services (DES), CCO prepares suspension letters based on vehicle/traffic infractions as identified on Violation Notice (DD Form 1805), DD Form 1408 (Armed Forces Traffic Ticket), Blotters, Military Police Reports, and Hawaii Armed Services Police Reports. Suspension letters will be electronically distributed to the Service Member/Family Member/Employee through the chain of command for immediate presentation to the suspended driver. For non-DoD drivers, Retirees and their Family Members, administrative suspension letters are sent via Certified US mail.

b. Suspended drivers will acknowledge receipt and if desired, request an administrative hearing by signing and electronically (or via mail) submitting the suspension letter addendum to the USAG-HI DES, CCO not later than 14 calendar days from date of receipt. If no hearing request is received, the driver is suspended (see para 4.f.).

c. Once USAG-HI DES CCO receives a request for a hearing, the suspension will be held in abeyance for 14 additional days, during which time the hearing will be scheduled.

d. Suspended drivers and their supervisors will report to the Schofield Barracks or Fort Shafter Vehicle Registration Section for issuance of a modified decal (green M [Male] or F [Female] decal). Supervisors will ensure emplacement of the modified decals on all of the suspended driver's registered Privately Owned Vehicles (POV).

e. Suspended drivers are required (as noted above in paragraph 3) to complete with a passing grade the USAG-HI approved on-line National Safety Council Defensive Driving Course, available at <http://www.nscddonline.comand/> and/or the USAG-HI Alcohol Substance Abuse Program (ASAP) Alcohol Education and Treatment Course. For more information on ASAP, call 655-4470.

f. Suspended drivers are entered in the US Army Centralized Operations Police Suite (COPS) tracking system by USAG-HI DES. Reinstatement of driving privileges is NOT automatic. Drivers MUST request reinstatement in writing via the applicable level Commander in the chain of command to the USAG-HI DES, CCO, and (if required), provide documentation of remedial training. Upon reinstatement, the suspension will be removed from the COPS tracking system.

g. Failure to reinstate privileges will result in records remaining flagged as pending reinstatement. Drivers will not be allowed to register another vehicle or clear the installation without prior clearance from the USAG-HI DES, CCO.

h. The Commander, USAG-HI takes final action on suspensions following a hearing. Notification of his/her decision will be via email or certified mail.

5. Post-Hearing process. If the hearing results in a decision to continue with the suspension of driving privileges, the driver may request reconsideration within 14 days of receipt of notice of the hearing results.

6. Restricted/Limited Driving Privileges. Issues related to any hardship or other basis that may warrant a grant of restricted driving privileges after suspension will not be considered at the administrative hearing. Requests for restricted driving privileges are submitted separately and handled IAW AR 190-5, Para 2-10. Commander, USAG-HI acts on these requests, except for suspension based on a DUI, which are forwarded to the General Court Martial Convening Authority.

7. Failure to obey the provisions of this directive constitutes disobedience of a lawful order and may result in disciplinary action under the UCMJ. In addition, further offenses may result in extended suspension periods, revocation of driving privileges, or debarment from US Army Installations on Oahu.